



TRADES DAY SCHOOLS FAQ

WHAT CAN I EXPECT AT THE TRADES DAY EVENT?

Instructors sign their classes up to attend for a two-hour block of time within event time. Upon arrival, students will go through a safety talk provided by CIEF staff and presenting sponsors. Following the safety talk, students will enter the exhibit halls. Students are given a “timecard” to get a hole punched as they visit each exhibitor’s booth. Students who see 60% of the exhibits can enter their timecards into a drawing to win a prize.

WHERE DO I REGISTER?

You can find registration at tradesday.org. Scroll down to the bottom of the webpage to find the location you would like to attend. Once you click on the location page, you will find a button on the top that says, “School Registration.” This will take you to a Google form for you to fill out.

WHAT CONTACT INFORMATION SHOULD I INCLUDE ON THE REGISTRATION?

Please include the instructor or individual attending the trades day event with the students. This is important because the day of information email will go out to the email listed on the registration form.

WHY IS IT ASKING ME TO REGISTER FOR A BLOCK OF TIME?

Schools register for a two-hour block of time within the event time; this assists with the flow of students coming and going and allows optimal student engagement at each booth.

WHAT HAPPENS AFTER I REGISTER?

About three weeks before the event, you will receive an email from CIEF staff or local partners with a link to a pre-assignment. Please share this pre-assignment with your students. They can win a prize for completing the pre-assignment. The assignment engages students with the company’s websites that will be present at the event.

WILL LUNCH OR SNACKS BE PROVIDED FOR MY STUDENTS?

No, we do not provide lunch or snacks for students. You are welcome to have students bring their lunch and find a location at the facility to eat following the event.

WHAT SHOULD MY STUDENTS BRING THE DAY OF THE EVENT?

We encourage your students to bring a copy of their resume and visit the Resume Review Exhibit. Here they will have the opportunity to receive feedback on their resumes. A pencil or pen may be helpful for students to bring to fill out student timecards and/or other necessary items at the exhibits. Long pants and closed-toed shoes are mandatory attire.

WHERE SHOULD MY BUS OR VAN PARK?

You will receive an email with parking information and maps a few days before the event. Please share this information with your transportation department.